

## **Event Rules**

### ***Build-up and Breakdown***

It is strictly prohibited for anyone to be under the influence of alcohol or illegal drugs whilst working on site. Goodwood reserves the right to remove anybody from site who, in their opinion, is under the influence of either substance.

### ***Communication with Goodwood***

During build-up, on-event and breakdown, all Mobile caterers must continue to liaise with the Mobile catering team as their first point of contact for everything unless it is an emergency, in this event please see Emergency Procedures. If you are still unable to contact the Mobile catering team then please call Goodwood Control on 01243 755110 or email [goodwoodcontrol@goodwood.com](mailto:goodwoodcontrol@goodwood.com).

### ***Deliveries***

Please note that Goodwood cannot accept any deliveries on behalf of caterers during the build-up, on event and breakdown.

### ***Dogs***

No dogs or other animals are permitted at the event site, including the car parks and the campsites, except for registered guide dogs and assistance dogs.

### ***Dress Code***

As the Festival is an open-air event held primarily in parkland, flat comfortable shoes and casual clothing is best. Always bring some light wet weather clothing as, even in summer, the British weather can be unpredictable!

### ***Drugs and Legal Highs***

Illegal drugs or legal highs are not permitted on any part of the Estate. Any person found to be in possession of or under the influence of illegal drugs or legal highs will be removed from the Estate and reported to the local Police.

### ***Equality Act 2010 and Disability Discrimination Act 1996***

Goodwood expects all Mobile caterers to fully comply with their obligations under the Equality Act 2010 in relation to both their own employees and also to the provision of goods and services to members of the public.

These obligations include requirements to refrain from any kind of discrimination and to treat everyone with dignity and respect, regardless of sex, race, colour, national origin, age, marital status, disability, pregnancy, sexual orientation, religion or belief or any other protected characteristic. The responsibility for upholding this commitment is shared by, and is intended to benefit, Sponsors and their employees, agents and contractors.

### ***Missing/Found Children***

In the event of a missing/found child

Contact Goodwood Control on 01243 755110 immediately.

Keep the child on the stand, supervised, until a member of Goodwood security arrives

Do not offer them food or drink in case of allergies

If you have parents attending your stand reporting a missing child,  
Contact Goodwood Control on 01243 755110.

Goodwood Control will ask them a series of questions regarding the child. Goodwood Security or Police will then attend your stand.

Ensure a staff member remains with the parent, guardian or responsible person.

Under no circumstance should you reunite a lost child and potential parent without the Police or Goodwood Security present.

### ***Photography Ban***

During build-up no one is allowed to take pictures of the site, or the Central Feature. Any person found to be taking photographs will be removed from site.

### ***Product Sale Licence***

If you sell products under licence, please ensure that copies of relevant licences or other authority are available on your stand, as Trading Standards officers will be on-site over the weekend.

### ***Security***

The safety of your stand and any goods contained within is your sole responsibility.

Goodwood will maintain a general level of security throughout the site however, all

Sponsors display their products, goods and equipment at their own risk and are entirely responsible for their security. Absolutely no liability will be accepted by Goodwood for any loss or damage to, or theft of, any Mobile Caterers property, however caused. It is not possible for Goodwood to check the ownership of any goods or products being removed from the event grounds.

Security control access to the site throughout the whole build period. Additional security will patrol the site from 1800hrs to 0600hrs on the Wednesday, Thursday, Friday, Saturday & Sunday night of the event.

In the unlikely event that there is a theft on-site, please follow the below steps:

Company who discover theft/loss to contact Goodwood Control on 01243 755110

Goodwood Control will contact Goodwood Security to attend the relevant stand/structure

Goodwood Security will assist the Company to report the loss to the local police

### ***Smoking***

Smoking is not permitted within 20m of the trackside bales, inside the structures or on any construction site. All relevant signage should be displayed around your site to enforce this.

### ***Supa-Trac***

Supa-trac is a plastic temporary walkway and grass covering system. It is suitable for pedestrians and lightweight vehicles only. It is not suitable for heavy vehicles and must not be driven on by anything over 3.5t. Anyone causing damage to tracking will be charged accordingly.